

WEATHERIZATION INQUIRY – BUILDING CONTACT SHEET

Date: _____

Lot/Block # _____ - _____

Total No. of apts _____ List the total number of 1BR _____ 2BR _____ 3BR _____ 4BR _____ 5BR _____

You must list ALL UNITS including basement units occupied by your Super as their RESIDENCE

Building Address: _____

How many owners are on the deed? _____ Is the property owned by an LLC? _____ or held in a trust? _____

Owner Name _____ Point of Contact Person: _____

Owner Home or Business Address: _____

EMAIL ADDRESS: _____ @ _____ .COM

Cell _____ Office: _____ Fax: _____

Property Manager _____ Phone _____

EMAIL ADDRESS: _____ @ _____ .COM

Supers Name: _____

Address: _____ Apt No. _____

Home: _____ Cell _____ Office: _____

Language spoken by tenants: _____ English _____ Spanish _____ Russian _____ Chinese _____ other

*This information will allow us to download your consumption reports for each account. Your ACCESS CODE is located on your bill, if you cannot find it, please provide us with your **MOST RECENT BILLING STATEMENT***

Gas Company	Account No.	Online Access Code
Electric Company	Account No.	
Oil company	Account No.	You must contact your oil company and request your 2 year consumption report

What type of heating system do you have? _____Hydraulic _____steam _____hot air _____ not sure

Condition of Building _____Excellent _____Good _____Fair _____Poor

Should we have replace windows, have you already acquired your lead certificate? Y N

Please list any known boiler violations or hazards that should be cured in advance

List your weatherization concerns _____

Do you have funds readily available should we complete intake within 2-4 weeks? Y N

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Accepted _____ Rejected _____

On what grounds: _____